

## Boroondara Volunteer Expo – Exhibitor Selection Criteria

### Eligibility criteria

To be considered for a place at the Boroondara Volunteer Expo, an organisation must:

- Be a member of the Boroondara Volunteer Resource Centre.
- Have valid personal accident and public liability insurance covering volunteers
- Not promote volunteer opportunities which lobby the local, state or federal governments about particular laws, policies, practices or decisions of governments.
- Not be looking to gain members as opposed to volunteers.

### Exhibitor Selection Process

- All organisations interested in exhibiting at the Boroondara Volunteer Expo are required to complete the expression of interest form - [Exhibit at the Boroondara Volunteer Expo – Boroondara eForm](#)
- Once expressions of interest close, the Boroondara Volunteer Resource Centre team assess all expressions of interest and will rank organisations against the below criteria
- First-round offers will be given to organisations depending on the number of stalls available at the event, and these organisations will be asked to accept or decline this offer.
- Organisations who do not receive a first-round offer will be placed on the waitlist and will be notified if a place becomes available.

### Exhibitor Selection Criteria

1. First preference will be given to organisations who are located or operate a volunteer program in Boroondara.
2. Next, preference is given to organisations who are *currently* promoting volunteer roles with the Boroondara Volunteer Resource Centre.
3. Next, preference will be given to organisations who have *recently* promoted volunteer roles with the Boroondara Volunteer Resource Centre.
4. Lastly, any remaining places and/or positioning on the waitlist will be determined based on the organisations' level of engagement with the Boroondara Volunteer Resource Centre (i.e. regular attendance at network meetings and workshops demonstrates high engagement).
5. Consideration will also be given to the type of volunteer roles and organisations exhibiting at the Expo, including new BVRC members, to ensure there is a variety and diversity of volunteer opportunities on offer to attendees.